



UNIVERSIDAD DE LAS AMÉRICAS

CIUDAD DE MÉXICO



SCHOLARSHIP REGULATION

CONTENTS

CHAPTER ONE TYPES OF SCHOLARSHIPS	1
CHAPTER TWO ACADEMIC EXCELLENCE SCHOLARSHIPS	1
CHAPTER TREE THE CALL	3
CHAPTER FOUR RENOVATION CRITERIA	4
CHAPTER FIVE CANCELLATION CRITERIA	4
TRANSITORY	5

CHAPTER ONE

TYPES OF SCHOLARSHIPS

Article 1. The University of the Americas, A.C. promotes academic excellence by stimulating and motivating academic performance by recognizing its outstanding students. For this purpose, the University offers the following program:

- **ACADEMIC EXCELLENCE SCHOLARSHIPS**

The objective of these regulations is to define the rules, criteria and procedures for scholarship granting, renovation and cancellation.

Article 2. For purposes of this regulation, the Direction of Student Development is responsible for managing and monitoring the process of granting, verification, renewal or cancellation of scholarships. The approval is the responsibility of the University Council and the Scholarship Committee.

CHAPTER TWO

ACADEMIC EXCELLENCE SCHOLARSHIPS

Article 3. The University shall grant Academic Excellence Scholarships according to their availability for each academic program and their students' performance and needs.

Article 4. Academic Excellence Scholarships cover the proportional exemption of registration fees and tuition, in line with the authorized scholarship percentage.

Article 5. The procedure for requesting an Academic Excellence Scholarship must be done by the student concerned and may not be managed by third parties.

Article 6. Scholarship benefits are not transferable to other students and are only valid as long as the conditions under which they were granted are maintained and the student does not change to a different academic program.

Article 7. Academic Excellence Scholarships may be requested by any student at the University, starting on the second term studied at the *Universidad de las Americas, A.C.* according to the following criteria:

- a) Obtained a minimum average of 9.5 (nine point five) on the previous academic term.
- b) Not having dropped any course on the previous academic term.
- c) Be a regular student, implying not having failed and/or uncredited (S/D) any course of the academic term before the one they are applying. In case of having any failed course and/or uncredited (S/D) in other academic terms, they must have accredited them by the time he applies for said scholarship.
- d) Not having debts of any kind with the University.
- e) Having fulfilled all regulatory requirements, which apply to University students.
- f) Submit the Academic Excellence Scholarship application in the terms established by the *Universidad de las Américas, A.C.*, attaching all requested documentation.

- g) The Academic Excellence Scholarship only considers the courses that have been enrolled in early or regular registration terms; the subjects included in the periods marked as extemporaneous are not considered.

Article 8. The percentages of excellence scholarships will be determined according to the availability of each academic program and may be from 10% to 50% maximum, the above with the objective of benefiting the greatest number of applicants.

Article 9. In any case, the percentage of scholarships indicated in the Official Studies Validity Recognition Agreement of each program will be proportionally distributed among the students who have obtained the highest averages in the last assessment term from the average of 9.5.

CHAPTER FOUR THE CALL

Article 10. In each period, students may request an Excellence Scholarship Academic, in accordance with the following criteria:

- a) The corresponding call will be published during the first week of classes on the UDLA CDMX website, where the dates of the procedure will be described.
- b) The applicant student must be enrolled, be a regular student and have paid the registration fee and first monthly payment, the scholarship will apply to the remaining payments.
- c) The interested student must download the corresponding application, fill it out and send it to desarrollo.estudiantil@udlacdmx.mx.
- d) The Student Development Office will verify and validate that the application meets the necessary requirements to participate in the scholarship contest for the period and confirmation of receipt of the application will be sent.
- e) The Office of School Services will review the academic status and progress in the study plan. The scholarship only considers the subjects that have been registered in the early or regular registration periods. In no case are the subjects included in the periods marked as extemporaneous considered.

Article 11. The procedure is carried out exclusively online through the UDLA CDMX website

CHAPTER FIVE RENEWAL CRITERIA

Article 12. Scholarships are valid only for the period in which they were authorized, so students must apply for their scholarship and submit to a contest in each period.

Article 13. For Bachelor's programs, in the summer period (three-year Semester Plans), the scholarship must be requested and the contest submitted. It is worth mentioning that for Bachelor's programs (Four-year plans) it will not be possible to apply for a scholarship since it is not a regular period for these programs.

CHAPTER SIX CANCELLATION CRITERIA

Article 14. The student will lose the benefit of Academic Excellence Scholarship for any of the following reasons:

- a) If the grade point average is less than 9.5 (nine point five).
- b) If there are scholarship applications with higher grade averages than the obtained by the student.
- c) If the student fails or uncredited any course (S/D) in the corresponding term.
- d) If the student drops any of the classes that was originally subscribed in.
- e) If the student interrupts the continuity of their studies.
- f) If the student does not punctually cover the payments with the University.
- g) If the student fails to comply with any of the obligations mentioned in the University's Student Regulations.

Article 15. Any instance not considered in these regulations will be decided upon, on a final manner, by the University Council, Scholarships Committee or by the Direction of Student Development.

TRANSITORY

First: These regulations shall become effective starting on august 2020.